

EDUCATION AND TRAINING INSPECTORATE

Home Office (Tier 4) Educational Oversight Inspections

Self-evaluation and quality improvement plan template

June 2020



Providing Inspection services for:
Department of Education
Department for the Economy
and other commissioning Departments



Organisation: _____ Date: _____		
Outcomes for Learners	Performance Level Awarded	
	Outstanding	
	Very Good	
	Good	
	Important areas for improvement	
	Requires significant improvement	
	Requires urgent improvement	
Self-Evaluation Questions	Main Strengths	Main Areas for Improvement
<p>What are the standards achieved by the learners?</p> <p>To what extent do learners achieve appropriately high outcomes?</p>		
<p>How well do learners make progress in their learning and development relative to their prior attainment and potential over time?</p> <p>To what extent do the learners enhance their employability and improve their life chances in order to progress to the next stage of their learning, training or employment?</p>		
<p>How well do the learners develop their personal, social, and employability skills?</p> <p>How well are learners supported and developed to take responsibility for their own learning?</p>		
<p>To what extent do the learners develop the behaviours and attitudes to prepare them for life, and participation in wider society and the world of work?</p>		

Quality of Provision		Performance Level Awarded	
		Outstanding	
		Very Good	
		Good	
		Important areas for improvement	
		Requires significant improvement	
		Requires urgent improvement	
Self-evaluation questions			
	Main Strengths	Main Areas for Improvement	
<p>How comprehensive and appropriate is the curriculum provision?</p> <p>How effective is curriculum planning?</p>			
<p>How effective is pre-entry guidance?</p> <p>How effective are initial and diagnostic assessments in informing the planning for learning and support?</p>			
<p>Are interventions effective in supporting learner development and progress, including planning for progression to the next stage?</p>			
<p>How effective is the planning for learning, teaching, training and development?</p> <p>How effective is learning, teaching, training and assessment, and does it result in successful learning?</p>			

Leadership and Management		Performance Level Awarded	
		Outstanding	
		Very Good	
		Good	
		Important areas for improvement	
		Requires significant improvement	
Requires urgent improvement			
Self-evaluation questions			
	Main Strengths	Main Areas for Improvement	
<p>How well informed and effective is strategic management and governance?</p> <p>How extensive and productive are strategic links and partnerships?</p> <p>How effectively are staff recruited, deployed, supported and developed?</p> <p>How well are resources prioritised, managed and used to support learning, teaching and training?</p>			
<p>How effectively is the provision managed?</p> <p>How well are links and partnerships used to support learning, teaching and training and inform the development of the curriculum?</p>			
<p>How effective are the self-evaluation and quality improvement planning processes in promoting and sustaining improvement?</p> <p>How well does feedback from key stakeholders, including learners, inform self-evaluation and quality improvement planning?</p> <p>How well is a range of data, including benchmarking, used to inform and sustain quality improvement?</p>			

Care and Welfare		Outcome awarded	
		Impacts positively	
		Does not impact positively enough	
Self-evaluation questions	Main Strengths	Main Areas for Improvement	
<p>How well are learners developing autonomy and resilience and achieving to their full potential?</p> <p>How well does the preventative education curriculum and the provision for personal development meet the needs of all learners?</p> <p>How well do learners behave, develop respect for others, and understand how to keep themselves safe and healthy?</p> <p>How effectively do relationships with the wider community, specialist support organisation and employers support the holistic development of the learners?</p>			

Safeguarding		Outcome awarded	
		Reflects current legislation and practice	
		Reflects broadly current legislation and practice	
		Unsatisfactory	
Self-evaluations questions	Main Strengths	Main Areas for Improvement	
<p>How safe are the learners, and how safe and secure do they feel while on their programme?</p> <p>How effectively are the safeguarding policies developed, reviewed and implemented?</p> <p>How well do staff understand, implement and promote the safety and welfare of learners?</p> <p>How effectively are staff trained to recognise and respond to safeguarding concerns?</p>			
Sources of evidence (to support the above evaluation):			

Summary of Key Findings	
Overall effectiveness outcome	
High level of capacity for sustained improvement	
Capacity to identify and bring about improvement	
Needs to address (an) important area(s) for improvement	
Needs to address urgently significant areas for improvement	
Main Strengths	Main Areas for improvement

QUALITY IMPROVEMENT PLAN

ORGANISATION: _____

Outcomes for Learners						
Main Areas for improvement	Actions Required	Responsibility	Priority/ Target completion	Expected Outcome	Desired Impact on organisation/learners	Progress Update
Quality of Provision						
Main Areas for improvement	Actions Required	Responsibility	Priority/ Target completion	Expected Outcome	Desired Impact on organisation/learners	Progress Update
Leadership and Management						
Main Areas for improvement	Actions Required	Responsibility	Priority/ Target completion	Expected Outcome	Desired Impact on organisation/learners	Progress Update
Care and Welfare and Safeguarding						
Main Areas for improvement	Actions Required	Responsibility	Priority/ Target completion	Expected Outcome	Desired Impact on organisation/learners	Progress Update