



The Education and Training Inspectorate
Promoting Improvement

Providing inspection services for:
Department of Education
Department for the Economy



Department of
Education
www.education-ni.gov.uk

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Teachers of _____

Dear Colleague

Every year, inspectors from the Department of Education inspect a sample of schools in Northern Ireland. This year _____ will be inspected during week beginning _____.

You may find the primary schools inspection guidance, which can be accessed at <http://tinyurl.com/Prim-Insp-Guidance>, useful. It explains the inspection process and provides guidance for co-ordinators, teachers and support staff.

An important outcome of the inspection will be the feedback from schools which will inform the Education and Training Inspectorate (ETI) in the review of the inspection process.

Prior to the Inspection

As part of the evidence for the report, the inspection team wish to take your views into account, for example, on how the school and you, as a teacher, work together to provide the best education and support for the children.

An online teachers' questionnaire can be found using the weblink below:

<http://eti.nics.gov.uk/TSQ2/Login.aspx>

User Name: _____

Password: _____

Please note that registration is a once only process. Users who have registered previously for an inspection questionnaire do not need to re-register and will receive an error message if they attempt to register again using the same email address. Users who have forgotten their password should follow the prompt on the home page for a password reset.

It should be completed before _____.



After the Inspection

An evaluation of the inspection procedures will be conducted by the Northern Ireland Statistics and Research Agency (NISRA) three weeks after the inspection. The survey will include all organisations which have undergone an inspection.

We would like you to assist us in the evaluation by completing a questionnaire. Your responses will be forwarded to NISRA which in turn will provide the ETI with a composite report containing only aggregate data.

The online questionnaire will be found using the weblink below:

<http://eti.nics.gov.uk/EVAL>

The 'Evaluation of Inspection' survey should take no longer than 10 minutes to complete and should be completed at one sitting. **Your Principal will inform you of the user ID and Password.**

If you have any difficulties accessing the links above please contact the Inspection Services Team by email on eti@education-ni.gov.uk or by telephone on 028 9127 9726.

The ETI does not pursue/investigate individual complaints about an organisation. For example, your organisation will have procedures for handling complaints/enquiries and, in the first instance, concerns should be brought to the attention of the principal of the school, the Board of Governors or the employing authority.

Thank you for your help and co-operation.

Yours faithfully

Inspection Services Team